

## How to Order Lunchbox

### 1. Price and Arrangements

- Each lunchbox is for HKD19.
- 4 options of the lunchbox will be provided every day, and they are EatSmart menu, noodles, light meal menu and vegetarian.
- A set of plastic tableware will be given to each student who order the lunchbox.
- In every 5 school days, two whole fruit will be given to each student who order the lunchbox.

### 2. Lunchbox Order: on a monthly basis

- Class teacher will deliver the order form to students between 10<sup>th</sup> and 15<sup>th</sup> each month.
- Students will return the complete order form along with the payment receipt to the class teacher within 3 school days.
- Class teacher will deliver the order receipt to students on the first school day of each month. Please keep the receipt properly.
- Please submit the complete order form and the payment by the deadline. Unpaid or expired payment will not be accepted.
- Please keep the order form well. If it is lost, contact your class teacher as soon as possible and the school will prepare a backup copy.

### 3. Payment (see order form)

- Bank of China (Account no. : 012-735-0-002070-8)
- HSBC (Account no. : 112-198700-011)
- Cash payment at one of the 7-11s, OKs, Vangos or Vanguard supermarket.
- PPS Merchant Code: 9833 ( From October)
- Please write the school name, student's name, class and class no. at the back of the receipt. Submit the order form with the receipt stapled on it. If the receipt is lost, the payment will be considered unsuccessful. Parents can photocopy the receipt if necessary.

### 4. Cancellation

- If students take leave, parents will have to call Delicious Chef King Catering Ltd **before 9:00a.m.** to cancel the meal, otherwise it will not be accepted. The cost will be deducted from the next order.
- If the Education Bureau announce that classes are to be suspended because of the weather (Tropical Cyclones and Heavy Persistent Rain) or special circumstances, no lunchbox will be delivered and the cost will be deducted from the next order.
- The refund in cash will be given at the end of the school term if there is any deducted cost after May.
- Delicious Chef King Catering Ltd **Hotline: 2464-1838** (Enquiries/Cancellation)